

SPECIAL NEEDS FORUM & INSTALLATION FAMILY READINESS COUNCIL (IFRC) MEETING

1<sup>st</sup> QUARTER FY 2018

Minutes 11 October 2017

**MCCS Camp Allen Personnel:**

Vincent Negron, MCCS Camp Allen Director

Ms. Karina Phillips, MCCS Deputy Director, EFMP Program Manager

Ms. Tracy Fearon, MCFTB Director, MCCS Coordinator

GySgt Alex Soto-Lopez, SNOIC Indoor Shooting Range

Mike Corrie, Semper Fit Director

John Goodrich, SMP Coordinator

Ms. Renee McCoy, MCFTB Trainer

Ms. Brenda Wilson, MCFTB Trainer

Ms. Melanie Krogh, MCFTB Trainer

**Command Representatives**

Camp Allen / MARFORCOM HQSVC BN CO: Col Tom Campbell

MARDET Dam Neck: Capt Arthur Scott

MARDET NSOM: CWO5 Benjamin Bartholomew, GySgt Shannon Farquhar

MARFORCOM / MARFORCOM HQSVCBN: CAPT Steve Shaw, CDR Fred Holcombe, Ms. Kai Faison & Mr. Colin Moore / CWO2 Duran Sword, SgtMaj Adam Moore, & Ms. Erin Owens

MCSCG: GySgt Dytrick Whitters

MCSFR: Ms. Doretta Richardson

VMM 74/MAG 49: SSgt Kenneth Dorswitt

MATSD: LtCol Charles Jindrich, CWO3 Benjamin Ramirez, MSgt Nate Blacksmith

**Other Community Representatives**

Ms. Joanna Strong, Housing Service Center, Norfolk \*

Ms. Sheila Crute, Family Housing, NWS Yorktown\*

\* present for Special Needs Forum only

Ms. Tracy Fearon called the meeting to order at 0900. Col Campbell welcomed everyone.

MCCS Camp Allen Director, Vincent Negrón welcomed attendees.

Round table introductions

## **EFMP UPDATES**

### **Karina Phillips: 757-445-6876, EFMP Program Manager (MCCS Deputy Director)**

- The EFMP office is located at Naval Medical Center Portsmouth, Bldg. 3, 4<sup>th</sup> floor, 757-953-2270.
- The EFMP Manager Karina Phillips is located at Camp Allen in MCCS Admin Building.
- Criteria for enrollment includes being a dependent with a long term, ongoing diagnosis; maybe 6 months or longer.
- “Disability” can be visible or not (e.g. diabetes, allergies, heart murmur, etc.).
- All enrollments should be processed through the Marine Corps EFMP office, 757-953-2270.
  - Enrollment can take 4-6 weeks to process
- Marines with EFMs who receive PSC orders will have their orders reviewed by HQ EFMP medical screeners ensuring services needed by the EFM are available at new duty station.
- EFMP is a confidential program; the only information provided to COs in Commander’s Report is their enrollment status:
  - Highlighted in Blue: Update is due within 90 days
  - Highlighted in Red: out of date and no response from the service member
  - Highlighted in Green: out of date but service member is working on update
- Purpose of the program is to offer additional support to Marine Corps families with EFMs.
  - Quarterly contact from the Family Case Worker, monthly if Marine is deployed.
- The EFMP is an inspect-able item.
  - Training, Education, and Outreach (TEO) available for EFMP briefs.
  - Suggested to put EFMP on check in/out sheets.
- Introduced the new EFMP TEO: Renee McCoy (formerly with MCFTB).

### **Joanna Strong, Housing Service Center Norfolk:**

- In addition to military housing, the Navy Housing Office also:
  - assists service members with finding housing out in town
  - provides workshops on home-buying, renting out your home, and selling your home
  - offers command briefs
  - oversees the Rental Partnership Program (RPP)
  - assists with landlord-tenant mediations
  - assists with showing services
  - has rental listings / reviews leases before tenant signs

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### **MCFTB: 757-445-6875**

- Introduced new staff members: Melanie Krogh and Brenda Wilson.  
LifeSkills classes:
  - “Before I Do.” New class for engaged or newly-married (less than two years). Covers many of the common pitfalls couples face, next class December 12<sup>th</sup>.
- LINKS classes:
  - LINKS for Spouses, December 7 & 8, Camp Allen
  - LINKS for Marines is available at command request, will travel to your location
- For information about any of the above, or to register, call MCFTB at 757-445-6875.
- Personal Readiness Seminar (PRS)
  - Required for all Marines within 90 days of arriving at first permanent duty station (FPDS)
  - FAC 1700.37
  - Coordinated effort between HQSVCBN, MCCS, P&PD, and FFSC is bringing PRS to Hampton Roads.
  - Next class TBD (November)

### **Unit & Personal Family Readiness Program (UPFRP)**

- CO is responsible for everything a command does and does not do.
- Having a robust FRP only helps the FRO (specifically) and the command (in general).
- Family Readiness Volunteers can assist FROs in day-to-day tasks, including family outreach.
- Col Campbell reiterated importance of family readiness for all commands.

### **MCCS DEPARTMENT UPDATES**

- **Indoor Shooting Range: 757-489-2585**
  - Two bays, 14 (25 yard) lanes
  - Rent weapons and daily/monthly locker rentals are available
  - Annual memberships
  - Retail area: ammo, accessories, clothing
  - Available for command shoots
  - Search Camp Allen Indoor Shooting Range and “like” the FB page
- **Semper Fit: 757-445-2742 (Hopkins Hall Gym)**
  - Personal Training Plans
  - HITT (will travel to commands and deliver)
  - Health Promotions (smoking cessation, nutrition, etc.)
  - Offers coordinated command PT
- **Outdoor Equipment Rental is go-to place for gear 757-444-6664**
  - Wide variety of quality kayaks, canoes, camping equipment, mountain bikes, etc.
  - Future plans to expand selection and types of items offered
  - To reserve items for command events contact the MCCS Coordinator at 757-445-6875

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- **Single Marine Program: 757-445-5104**
  - SMP Volunteer and Recreational event calendars on SMP page of [www.mccscampallen.com](http://www.mccscampallen.com)
  - November and December focus will be on volunteerism, including Toys for Tots
  - SMP Council meetings are held the 2<sup>nd</sup> Thursday of each month
- **Elmore Marine Corps Exchange: 757-423-1187**
  - The MCX will be full of holiday gift ideas!
  - Currently the store is undergoing a reset, with new merchandise arriving daily
  - Shopping at the MCX puts money back into the programs MCCA Camp Allen offers monthly, and annually!
  - The MCX price matches and accepts coupons from the NEX and Coast Guard

All MCCA Camp Allen retail services and programs can be viewed via [www.mccscampallen.com](http://www.mccscampallen.com)

Next meeting scheduled TBD.

Respectfully submitted,

Tracy Fearon, MCFTB Director/MCCA Coordinator